

Regular Commission Meeting
August 14, 2019 – 1:30 pm
2 Marine Drive, Boardman, Oregon 97818

I. CALL TO ORDER AND INTRODUCTIONS

Jerry Healy called the meeting to order at 1:29 p.m.

Commissioners: Jerry Healy, Joe Taylor, Rick Stokoe, Marv Padberg and John Murray.

Staff: Ryan Neal, Lisa Mittelsdorf, Eileen Hendricks, Mark Patton, Tim Patton, Erika Lasater, Lisa Patrick, Miff Devin, Kalie Davis, Jacob Cain, Daniel Rodriguez and Brandy Warburton

Guests: As listed on sign-in sheet

II. APPROVAL OF MINUTES –July 17th Regular Commission Meeting Minutes

John moved to approve the July 17th Regular Commission Meeting minutes. Marv seconded the motion. No further discussion was had, and the motion passed unanimously.

III. OLD BUSINESS

A. Well 5 Update

Tim reported that the well ran for a couple days and then he received complaints from Lamb Weston about the water temperature being too high for cooling their equipment. The well was shut down until everyone could meet to discuss options going forward. The joint meeting is scheduled for this Friday.

B. East Beach Unit Train Expansion

Mark reported that the M.C.G.G. spur is complete and an inspection with UP is scheduled for next Monday. Once we get that approval then we will get the track agreements executed and start using the track.

C. B.U.I.L.D. Update

Ryan reported that the Environmental Specialist from MARAD will be reviewing our assessment soon. The cultural review is complete, and they met with the Umatilla Tribe who suggested that we also meet with the Yakama Tribe before proceeding. MARAD has sent a letter to them and they have 30 days to respond.

D. Warehouse Expansion Update

Mark reported that the footings and foundation will be done by Monday and the concrete slabs will be poured the last week of August. The steel should start arriving around September 10th. They have a meeting scheduled soon with the Building Inspector, the Fire Department and the fire sprinkler system people to go

over the racking system and the fire suppression systems. Erika showed progress pictures to the group.

E. Other

John discussed the Heppner Mill Site with the group and what a huge improvement it is. He did a walk-thru with an engineer and the engineer states the building could be usable with some work and it isn't a total loss.

IV. NEW BUSINESS

A. Senate Bill 98

Ryan explained that new legislature passed in Oregon mandating the use of renewable or green natural gas. This is good news for our digester project.

B. Sawmill Site Update

Ryan reported that we have reached a settlement agreement with a mutual release with Columbia Forest Products and they are now out of the building that they occupied on the site. The metal has been ordered to start closing all the open areas of the building and the ground in between the buildings has been leveled.

C. MARAD Grant Application

Lisa explained that it's a three-stage process to get the MARAD designation. Stage one is getting the Columbia River designated as a marine highway and that was done by the Port of Portland. The second step is to get a project designation and that was completed recently by us and multiple partners. The next step is applying for grants for improvements which we are now eligible for. We will be applying for \$1.7 million and applications are due September 20th.

D. Other

Marv asked about the outcome of the letter that we sent to the Port of Vancouver recently about their resolution on a clean air policy that would potentially affect us. Ryan said we received no comments and the resolution was approved.

Lisa gave a copy of a letter to the Commissioners that Senators Merkley and Wyden and Representative Walden wrote to the BIA and was sent out today.

V. STAFF REPORTS

A. SAGE Center Update

Lisa reported on the SAGE Center's recent activities including the number of visitors to the center and where they were from. The number of visitors is up about 400 more than last year. She's encouraged by the number of visitors who are coming to the SAGE Center as a destination and not just a stop on their final destination. Andrea is working on the upcoming Harvest Festival and will update the group on it at the November meeting. And Lisa just started to serve as the Vice-President of the Eastern Oregon Visitors Association. She then showed pictures of the various activities to the group.

B. Warehousing Update

Marcine was not in attendance so Ryan reported on the numbers for the warehouse facilities for the month of July. The warehouse has a new customer, BLM Foods. They had their internal audit with Lamb Weston and scored a 98% on it. They have been having issues with rail cars since UP closed the Hinkle yard. The warehouse is now having to clean the cars out themselves which is causing some logistical issues. They are working with Lamb Weston on trying to get a solution. And the third-party switching agreement is moving forward slowly. Ryan heard that there were some positive comments from the recent meetings in Omaha with UP.

C. Workforce Training Update

Kalie reported that Daniel's last day as her intern was today. He will be headed to Spain for a semester abroad. They just finished with NBT camp and ended up having 22 students in the camp which is 5 more than last year. The Boardman Industry Learning Center has 7 more students that they are enrolling now which gives them a total of 12, leaving 8 spots still available. The Columbia Works Steering Committee will meet on Tuesday to start planning for the summer internships with our local industries.

Daniel gave his final report on the high school career day. He is about 95% finished and has 3 more students to place. He thanked the Port and Kalie for the opportunity to have this internship.

D. Maintenance Shop Update

Tim reported on the maintenance shop's activities including the Gar Swanson interchange, Paterson Ferry clean-up, M.C.G.G. site, Heppner mill site, warehouse addition and transload 3. Our landscape crew has been working with Dan Daltoso at UMCHS to help them update their landscaping to make it safer for the kids and hopefully lower maintenance. Both scrapers are being rebuilt now and should be done soon. He showed pictures of the various projects to the group.

E. Communications Update

Erika showed photos of various projects and programs going on around the Port to the group. The newsletter went out in the mail last week and she's in the process of updating the website now and hopes to have it be live soon.

F. Usage Reports

Staff reports on water and rail usage were reviewed and discussed. When well 5 is running, it will reduce the amount of water that we use from the City of Boardman.

F. Other

No other staff reports were discussed at that time.

VI. OTHER REPORTS

A. Willow Creek Valley Economic Development Group

Sheryll Bates was not in attendance so no update was given. Erika did show pictures of the duplexes that they are building to the group.

B. Boardman Chamber Update

Torrie Griggs was not in attendance so Kelsey Salata gave an update for the Boardman Chamber. She reported on their updated website and logo that will start showing up on all signs and printed materials soon. The monthly Chamber luncheon is next Wednesday, the 21st. BMCC is sponsoring and speaking and Macario's is catering. Community Night Out is on August 27th and they encourage everyone to come meet your local first responders.

C. Other

Eileen reviewed the budget versus actual numbers with the Commissioners.

Joe asked for an update/explanation on the East Beach failure that caused the water shortage. Miff and Tim explained everything that triggered the shortage and how it was fixed.

Upcoming events –

9/11 1:30pm Port of Morrow Regular Commission Meeting

The meeting was recessed at 2:51 pm. Executive session under **ORS 192.660**, started at approximately 3:00 pm. The commissioners came out of executive session at 3:45 pm and there being no further business the Regular Commission meeting adjourned.



Ryan Neal, Executive Director



Jerry Healy, Commission President

PORT OF MORROW
Special Commission Meeting
August 14, 2019

SIGN-IN SHEET

NAME PLEASE PRINT	COMPANY REPRESENTING	PHONE NUMBER	EMAIL ADDRESS (If we don't have it)
Kelsey Sawata	Chamber		