



## **POSITION DESCRIPTION**

Open: January 1, 2021  
Duration: Summer 2021  
Job Title: Construction Internship  
Supervisor: Superintendent  
Employment Status: Full time, exempt  
Regular Hours: 40 hours per week

### **Overall purpose and objective of this position:**

The Port of Morrow is seeking a highly-motivated Civil Engineering Intern. This position is located at our Boardman, Oregon industrial park. Experience with land development engineering and/or surveying is preferred. At least one year of college level course work in the field of Civil Engineering is required.

### **Software and Program Knowledge**

- Arc GIS
- AutoCAD
- Civil 3d software.
- Microsoft Office Suite

### **Work Description:**

- Land use planning and site evaluation
- Site development design
- Sustainable drainage design
- Street and road design
- Drainage, grading, and utility plans and studies
- Permit coordination
- Excellent verbal and written communication
- Ability to apply technical skills to meet project demands and solve problems for our clients
- Positive attitude and an impressive work ethic
- Clear sense of urgency and self-initiative to meet deadlines
- Attention to details and ability to contribute to a positive work environment
- Passion and demonstrated drive to achieve goal

### **Application Process**

Application materials required no later than April 1, 2021.

- Application
- Resume
- Letter of Interest